

Dear Clients and Friends,

Over the past couple of weeks, it's become apparent that the world is facing unprecedented challenges. Like you, we are deeply concerned and want to do what we can to help keep our clients, colleagues, communities and families safe and healthy.

On behalf of the firm, we wanted to send a personal note to let you know how we are handling the situation. We are grateful for your loyalty and take our responsibility to our clients very seriously.

What We're Doing:

We are following the guidelines of the Centers for Disease Control and Prevention and state and local authorities.

- As of Monday, March 16, all attorneys are working remotely.
- Mail and packages delivered to each of our offices are retrieved daily and forwarded to the appropriate personnel.
- Our IT systems enable our team to work remotely without interruption. During this period, we will be fully accessible by phone and email and capable of promptly responding to your correspondences.
- We are monitoring new developments so that we can quickly adapt and continue to provide our clients with the highest level of service.

Our clients are the heart of our firm. Our thoughts are with those who have been impacted by the virus, and we will work together to meet all challenges during this period of uncertainty and disruption.

Please take care of yourselves and each other,

Lachtman Cohen P.C.



245 Main Street, Suite 230
White Plains, NY 10601
Tel: (914) 893-4720

600 Third Avenue, 2nd Floor
New York, NY 10016
Tel: (646) 838-0275

500 West Putnam Avenue, Suite 400
Greenwich, CT 06830
Tel: (203) 404-4960

